

Memo

To: Grant County Board of Commissioners

From: Andy McGuire, County Director
WSU Grant-Adams County Extension

Date: 9/21/2023

Re: Out-of-State Travel for WSU Extension to OSU Hermiston and Moscow ID

WSU Faculty often travel to two out-of-state locations in the conduct of their jobs; the Oregon State University Hermiston Agricultural Research & Extension Center, and Moscow, ID. The Hermiston Center is visited because we often collaborate with researchers there on projects and/or attend ag-related events. Moscow, ID is often visited because either we are working with collaborators from the University of Idaho, or because hotels are either booked or very expensive (during special events, like WSU football games) in Pullman. Many of these trips, especially to Hermiston, are daytrips.

We request permission for the next year, to Oct. 1, 2024 to travel to these two out-of-state locations in Grant county vehicles without submitting a request for permission for each individual trip.

If you need more information, please let us know.

Thank you,

Andy McGuire

Director, Grant County WSU Extension